

## Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT	
Budget Hearing Information	
2810 HOUSE AVENUE	Location: 2811 HOUSE AVENUE
CHEYENNE, WY 82001	Date: 7/17/2017
307-771-2201	Time: 5:00 P.M.
Laramie County	Budget Prepared by: KRISTINE SARA

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

For fiscal year 2018, grant requests will be received until June 15, 2017. The revenue budgeted for fiscal year 2018 is anticipated to be approximately \$1,300,000. The Cheyenne Community Recreation District (CCRD) Board approved fiscal year 2017 grants in the amount of \$1,307,963. The approved projects have been addressed and the remaining work will be completed this summer. As of May 30, 2017, about \$183,00 has been spent on fiscal year 2017 projects. The total budget of \$3,928,466 includes carryover from projects approved in previous years. As those projects are completed, the funds will be paid out.

**S-B RESERVE DESCRIPTION**

CCRD has one reserve for the replacement of synthetic turf fields around the District. At the beginning of the year, this reserve had a balance of \$370,000 to which an additional \$130,000 was added on August 1, 2016. On January 12, 2017 the CCRD Board voted to take this money from the reserve and use it for synthetic turf at McCormick Junior High. As a result, at year end the reserve has a \$0 balance.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
TIM BOLIN	12/31/17	<input type="checkbox"/> Yes
MARGUERITE HERMAN	12/31/17	<p><b>If Yes, enter</b></p> Address of office: 2810 HOUSE AVENUE City, State, Zip: CHEYENNE, WY 82001 Phone Number: 307-771-2201 Hours Open: M-F 7:30-4:30
JIM LANDEN	12/31/17	
DENNIS AUKER	12/31/17	
ROSE ANN RINNE	12/31/17	

Where are the minutes of your board meeting available for public review?  
 2810 HOUSE AVENUE ROOM 122, CHEYENNE, WY 82001

How and where are the notices of meeting posted for the public?  
 PUBLISHED ADVERTISEMENT IN THE WYOMING TRIBUNE EAGLE

Where are the public meetings held?  
 2810 HOUSE AVENUE OR 2811 HOUSE AVENUE DEPENDING ON SPACE AVAILABILITY

## PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$737,527	\$893,441	\$3,928,466	\$3,928,466
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$130,000	-\$370,000	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues Available</b>	\$2,516,389	\$3,510,638	\$3,928,466	\$3,928,466
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 <b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8 <b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9 <b>Government Support</b>	\$1,472,062	\$1,351,299	\$1,300,000	\$1,300,000
S-10 <b>Grants</b>	\$0	\$0	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$3,197	\$10,747	\$11,000	\$11,000
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14 <b>Total Revenue</b>	\$1,475,259	\$1,362,046	\$1,311,000	\$1,311,000

FY 7/1/17-6/30/18 CHEYENNE COMMUNITY RECREATION DISTRICT

EXPENDITURE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15 <b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16 <b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17 <b>Administration</b>	\$0	\$0	\$300	\$300
S-18 <b>Operations</b>	\$736,625	\$892,360	\$3,926,916	\$3,926,916
S-19 <b>Indirect Costs</b>	\$902	\$1,081	\$1,250	\$1,250
S-20 <b>Total Expenditures</b>	\$737,527	\$893,441	\$3,928,466	\$3,928,466

DEBT SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21 <b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22 <b>TOTAL GENERAL FUNDS</b>	\$1,041,130	\$2,148,592	\$2,617,466	\$2,617,466
<b>Summary of Reserve Funds</b>				
S-23 <b>Beginning Balance in Reserve Accounts</b>				
S-24 a. Depreciation Reserve	\$240,000	\$370,000	\$0	\$0
S-25 b. Other Reserve	\$0	\$0	\$0	\$0
S-26 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>	\$240,000	\$370,000	\$0	\$0
S-27 <b>Amount to be added</b>				
S-28 a. Depreciation Reserve	\$130,000	\$130,000	\$0	\$0
S-29 b. Other Reserve	\$0	\$0	\$0	\$0
S-30 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>	\$130,000	\$130,000	\$0	\$0
S-31 <b>Subtotal</b>	\$370,000	\$500,000	\$0	\$0
S-32 <b>Less Total to be spent</b>	\$0	\$500,000	\$0	\$0
S-33 <b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$370,000	\$0	\$0	\$0

*End of Summary*

TIM BOLIN - CHAIRMAN  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 2810 HOUSE AVENUE  
 CHEYENNE, WY 82001

**PREPARED BY:** KRISTINE SARA

**DISTRICT PHONE:** 307-771-2201

# Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>LCSD#1</u>	\$1,472,062	\$1,351,299	\$1,300,000	\$1,300,000
R-2.5	<b>Total Government Support</b>	\$1,472,062	\$1,351,299	\$1,300,000	\$1,300,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$3,197	\$10,747	\$11,000	\$11,000
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$3,197	\$10,747	\$11,000	\$11,000
R-5.5	<b>Total Forecasted Revenue</b>	\$1,475,259	\$1,362,046	\$1,311,000	\$1,311,000
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>ADVERTISING</u>	\$0	\$0	\$300	\$300
E-3.5	_____				
E-3.6	_____				
E-4	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	<b>TOTAL ADMINISTRATION</b>	\$0	\$0	\$300	\$300

# Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT

FYE 6/30/2018

## OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	GRANTS		\$736,625	\$892,360	\$3,926,916	\$3,926,916
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$736,625</b>	<b>\$892,360</b>	<b>\$3,926,916</b>	<b>\$3,926,916</b>

# Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$902	\$1,081	\$1,250	\$1,250
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$902</b>	<b>\$1,081</b>	<b>\$1,250</b>	<b>\$1,250</b>

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

CHEYENNE COMMUNITY RECREATION DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$64,648	\$2,206	\$8,239	\$8,239
C-1.2	Savings and Investments Account Balance	\$976,482	\$2,146,386	\$2,609,227	\$2,609,227
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$370,000	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,411,130</b>	<b>\$2,148,592</b>	<b>\$2,617,466</b>	<b>\$2,617,466</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$370,000	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$370,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$1,041,130</b>	<b>\$2,148,592</b>	<b>\$2,617,466</b>	<b>\$2,617,466</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$240,000	\$370,000	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$130,000	\$130,000		
C-3.4	<i>Date of Reserve Approval in Minutes:</i> 8/1/2016				
C-3.5	<b>SUB-TOTAL</b>	<b>\$370,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. REALLOCATED		\$500,000		
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> 1/12/2017				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$370,000	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>