

## Proposed Budget

<b>Carpenter Water &amp; Sewer District</b>	
<small>Budget Hearing Information</small>	
P. O. Box 433	Location: Carpenter Elementary School
Carpenter WY 82054	Date:
307-631-8257	Time: 7:00 PM
Laramie County	Budget Prepared by: Yvonne Ware

<small>S-A</small>	<b>BUDGET MESSAGE</b>	<small>W.S. 16-4-104(d)</small>
<p>We had our tank cleaned in April of this year and will need to paint the inside of the tank in about 3 years-we are in the process of getting some prices now. We do know we will have to buy some pumps at a cost of about \$22,000. We are having serious discussions about rates and applying for grants. But right now we are on a tight budget.</p>		

<small>S-B</small>	<b>RESERVE DESCRIPTION</b>

<small>S-C</small>		
<b>Names of Board Members</b>	<b>Date of End of Term</b>	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Dale Martin	1/1/19	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Paul Poelma	1/1/19	
Larry Williams	1/1/18	
Keenan Brown	1/1/18	
Paul Gonzales	1/1/18	
		<b>If no above:</b> Are the records on file with the County Clerk as required by W.S. 16-12-10-1? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$54,294	\$26,475	\$29,545	\$29,545
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$191,041	\$189,272	\$188,600	\$188,600
S-5	Amount requested from County Commissioners	\$6,425	\$6,500	\$7,000	\$7,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$16,272	\$17,500	\$17,500	\$17,500
S-8	Tax levy (From the County Treasurer)	\$6,425	\$6,500	\$7,000	\$7,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,275	\$1,442	\$1,500	\$1,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	<b>\$23,972</b>	<b>\$25,442</b>	<b>\$26,000</b>	<b>\$26,000</b>
FY 7/1/17-6/30/18		Carpenter Water & Sewer District			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$27,783	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,464	\$2,892	\$3,045	\$3,045
S-18	Operations	\$20,371	\$19,807	\$22,500	\$22,500
S-19	Indirect Costs	\$3,676	\$3,776	\$4,000	\$4,000
S-20	<b>Total Expenditures</b>	<b>\$54,294</b>	<b>\$26,475</b>	<b>\$29,545</b>	<b>\$29,545</b>

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$167,069</b>	<b>\$163,830</b>	<b>\$162,600</b>	<b>\$162,600</b>

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-31	<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District Carpenter Water

**DISTRICT ADDRESS:** P. O. Box 433  
Carpenter WY 82054

**PREPARED BY:** Yvonne Ware

**DISTRICT PHONE:** 307-631-8257

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*

3/27/17 Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2018

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$6,425	\$6,500	\$7,000	\$7,000
R-1.2	Other County Support			\$0	

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$16,272	\$17,500	\$17,500	\$17,500
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$16,272	\$17,500	\$17,500	\$17,500
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants		\$0	\$0	
R-4.2	Federal Grants thru State Agencies		\$0	\$0	
R-4.3	Grants from State Agencies		\$0	\$0	
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$375	\$592	\$600	\$600
R-5.2	Other: Specify	\$900	\$850	\$900	\$900
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$1,275	\$1,442	\$1,500	\$1,500
R-5.5	<b>Total Forecasted Revenue</b>	\$17,547	\$18,942	\$19,000	\$19,000
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2018

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$27,783	\$0	\$0	
E-1.2	Vehicles		\$0	\$0	
E-1.3	Office Equipment		\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$27,783	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$1,475	\$2,200	\$2,200	\$2,200
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$0	\$0	\$0	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$280			
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$418	\$462	\$480	\$460
E-5.2	Office equipment, rent & repair		\$0	\$0	
E-5.3	Education		\$0		
E-5.4	Registrations		\$0	\$65	\$65
E-5.5	Other (Specify)				
E-5.6	postage	\$291	\$230	\$300	\$300
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$2,464	\$2,892	\$3,045	\$3,045

# Proposed Budget

OPERATIONS BUDGET
-------------------

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$0	\$0	\$0	
E-7.2	Service Contracts				\$0	
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage		\$0	\$0	\$0	
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	_____		\$0	\$0	\$0	
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____		\$0	\$0	\$0	
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	meter read		\$600	\$600	\$600	\$600
E-11.2	operator & Testing		\$9,112	\$10,000	\$12,000	\$12,000
E-11.3	_____					
E-11.4	_____					
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	electric utilities		\$2,883	\$3,400	\$3,700	\$3,700
E-12.2	repairs		\$7,776	\$5,807	\$6,200	\$6,200
E-12.3	_____					
E-12.4	_____					
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$20,371</b>	<b>\$19,807</b>	<b>\$22,500</b>	<b>\$22,500</b>

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$600	\$600	\$600	\$600
E-14.2	Buildings and vehicles		\$3,076	\$3,176	\$3,400	\$3,400
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes				\$0	
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$3,676	\$3,776	\$4,000	\$4,000

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal				\$0	
D-1.2	Interest				\$0	
D-1.3	Fees				\$0	
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Carpenter Water & Sewer District  
**NAME OF DISTRICT/BOARD** \_\_\_\_\_

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$50,626	\$47,000	\$45,000	\$45,000
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance	\$116,443	\$116,830	\$117,600	\$117,600
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$167,069</b>	<b>\$163,830</b>	<b>\$162,600</b>	<b>\$162,600</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$167,069</b>	<b>\$163,830</b>	<b>\$162,600</b>	<b>\$162,600</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>