

Proposed Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W. 19th Street, Suite 300	Location: Cheyenne / Laramie County Health Dept.
Cheyenne, WY 82001	Date: Tuesday, July 18, 2017
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The board receives lease payments and expends bond payments relating to the financing of the Laramie County Juvenile Services Center. The board's operating budget consists of biennial contracts with the WY Department of Family Services. At the time of submission, it is uncertain what level of funding the board will receive. This proposed budget assumes level funding, which may require a budget amendment at some point.

S-B RESERVE DESCRIPTION

The board has funds held by the bond trustee as a bond payment reserve.

S-C

Names of Board Members	Date of End of Term	
Captain Michael Sorenson	6/30/20	
Gus Lopez	6/30/20	
Lieutenant Rob Dafoe	6/30/20	
Monique Meese	6/30/20	
Carla Thurin	6/30/20	
Gay Van Horn	6/30/19	
Rick Robinson	6/30/19	
Carol Truillo	6/30/18	
Allison Anderson	6/30/18	
Sherrif Danny Glick	6/30/19	
Kiersti Willms	6/30/19	
Judge Ronn Jeffrey	6/30/19	

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? Yes

Where are the minutes of your board meeting available for public review?
 The Laramie County Commission Office, 310 W. 19 Street, Suite 300, Cheyenne, WY 82001

How and where are the notices of meeting posted for the public?
 Wyoming Tribune Eagle

Where are the public meetings held?
 Cheyene / Laramie County Health Department, 100 Warren Avenue, Cheyenne, Wyoming

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$302,620	\$208,637	\$213,932	\$213,932
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	-\$2,103	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$601,129	\$424,220	\$420,943	\$420,943
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$83,860	\$0	\$83,000	\$83,000
S-10	Grants	\$240,916	\$118,137	\$123,357	\$123,357
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$18,112	\$35,050	\$18,000	\$18,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$342,888	\$153,187	\$224,357	\$224,357
FY 7/1/17-6/30/18		Laramie County Community Juvenile Services Joint Powers Board			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$87,336	\$90,000	\$90,000	\$90,000
S-17	Administration	\$33,292	\$25,864	\$20,906	\$20,906
S-18	Operations	\$181,492	\$92,273	\$102,526	\$102,526
S-19	Indirect Costs	\$500	\$500	\$500	\$500

S-20	Total Expenditures	\$302,620	\$208,637	\$213,932	\$213,932
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$258,241	\$271,033	\$196,586	\$196,586

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$193,624	\$191,521	\$191,521	\$191,521
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$193,624	\$191,521	\$191,521	\$191,521
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	-\$2,103	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	-\$2,103	\$0	\$0	\$0
S-31	Subtotal	\$191,521	\$191,521	\$191,521	\$191,521
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$191,521	\$191,521	\$191,521	\$191,521

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 310 W. 19th Street, Suite 300
Cheyenne, WY 82001

PREPARED BY: Tim Thorson

DISTRICT PHONE: 307-256-7092

Proposed Budget

Laramie County Community Juvenile Services Joint P

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>lease with county</u>	\$83,860	\$0	\$83,000	\$83,000
R-2.5	Total Government Support	\$83,860	\$0	\$83,000	\$83,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$240,916	\$118,137	\$123,357	\$123,357
R-4.4	Total Grants	\$240,916	\$118,137	\$123,357	\$123,357
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$71			
R-5.2	Other: Specify <u>IRS bond rebates</u>	\$18,041	\$35,050	\$18,000	\$18,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$18,112	\$35,050	\$18,000	\$18,000
R-5.5	Total Forecasted Revenue	\$342,888	\$153,187	\$224,357	\$224,357
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Community Juvenile Services Joint Pov
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$2,994	\$0	\$0	
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Administration / Legal	\$30,222	\$25,789	\$20,831	\$20,831
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	Bank charges	\$76	\$75	\$75	\$75
E-5.8					
E-6	TOTAL ADMINISTRATION	\$33,292	\$25,864	\$20,906	\$20,906

Proposed Budget

Laramie County Community Juvenile Services Joint Pov

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Contract juvenile srvc	\$181,492	\$92,273	\$102,526	\$102,526
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$181,492	\$92,273	\$102,526	\$102,526

Proposed Budget

Laramie County Community Juvenile Services Joint Pov

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest		\$87,336	\$90,000	\$90,000	\$90,000
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$87,336	\$90,000	\$90,000	\$90,000

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NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$26,763	\$23,618	\$5,000	\$5,000
C-1.2	Savings and Investments Account Balance	\$231,478	\$247,415	\$191,586	\$191,586
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$191,521	\$191,521	\$191,521	\$191,521
C-1.6	Total Estimated Cash and Investments on Hand	\$449,763	\$462,554	\$388,108	\$388,108
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$191,521	\$191,521	\$191,521	\$191,521
C-2.3	Total Deductions (a+b)	\$191,521	\$191,521	\$191,521	\$191,521
C-2.4	Estimated Non-Restricted Funds Available	\$258,241	\$271,033	\$196,586	\$196,586

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$193,624	\$191,521	\$191,521	\$191,521
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$193,624	\$191,521	\$191,521	\$191,521
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____ <i>by trustee action</i>				
C-4.3	Amount to be added to the reserve	-\$2,103	\$0	\$0	
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____ <i>by trustee action</i>				
C-4.5	SUB-TOTAL	\$191,521	\$191,521	\$191,521	\$191,521
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$191,521	\$191,521	\$191,521	\$191,521

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0