

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6	
<small>Budget Hearing Information</small>	
144 S MAIN STREET PO BOX 103	Location: 140 S MAIN STREET BURNS WYOMING
BURNS WY 82053	Date: 6/14/2018
307-547-2253	Time: 7:00 PM
LARAMIE COUNTY	Budget Prepared by: TONI MCNAMAR

S-A BUDGET MESSAGE W.S. 16-4-104(d)

BUDGET NUMBERS REMAIN CLOSE TO THE SAME AS FISCAL YEAR 2017/2018. CREATED AN EXPENSE ACCOUNT FOR COMMUNICATIONS AS WE WILL BE NEEDING TO PURCHASE COMPUTERS AND NEW EQUIPMENT FOR UPCOMING DISPATCHING. WE CHOOSE TO PUT SOME MONEY IN RESERVES (IF BUDGET REVENUE ALLOWS) FOR UPCOMING NEEDED IMPROVEMENTS TO THE STATIONS AND FUTURE REPLACEMENT OF TRUCKS AND EQUIPMENT. A TOTAL SUM OF \$223,000 IN EXPENDATURES FOR FISCAL YEAR 2018/2019. THESE EXPENDATURES WILL BE SATISFIED BY THE COLLECTION OF THE FULL 3 MIL LEVY THAT LARAMIE COUNTY FIRE DISTRICT #6 IS ALLOWED TO COLLECT.

S-B RESERVE DESCRIPTION

LARAMIE COUNTY FIRE DISTRICT 6 HAS TWO RESERVE ACCOUNTS AT WYOMING BANK AND TRUST. ONE ACCOUNT FOR CAPITAL IMPROVEMENTS AND ONE FOR REPLACEMENT OF TRUCKS AND EQUIPMENT. WE DO HAVE IMMEDIATE ACCESS TO THESE ACCOUNT IF WE NEED FUNDING. LARAMIE COUNTY FIRE DISTRICT 6 HAS AN EMERGENCY RESERVE ACCOUNT WITH WYO-STAR.

S-C

Names of Board Members	Date of End of Term
AARON SHARPE	12/1/18
DALE SANDBERG	12/1/18
RICHARD LAKE	12/1/18
RILEY MCNAMAR	12/1/20
WARREN ANDERSON	12/1/20

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 FIRE DEPARTMENT DISPLAY ON SOUTH SIDE OF BUILDING. AT OFFICE OF FIRE STATION

How and where are the notices of meeting posted for the public?
 AT POST OFFICE AND IN PINE BLUFSS POST

Where are the public meetings held?
 BURNS FIRE STATION 144 S MAIN STREET

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$103,267	\$113,643	\$223,000	\$223,000
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$323,738	\$283,654	\$348,000	\$348,000
S-5	Amount requested from County Commissioners	\$181,119	\$140,000	\$220,000	\$220,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$181,119	\$140,000	\$220,000	\$220,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$2,240	\$3,275	\$3,000	\$3,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$183,359	\$143,275	\$223,000	\$223,000
FY 7/1/18-6/30/19		LARAMIE COUNTY FIRE DISTRICT #6			

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$40,000	\$40,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,261	\$3,875	\$25,600	\$25,600
S-18	Operations	\$87,396	\$94,238	\$135,400	\$135,400
S-19	Indirect Costs	\$12,610	\$15,530	\$22,000	\$22,000
S-20	Total Expenditures	\$103,267	\$113,643	\$223,000	\$223,000

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$140,379	\$140,379	\$125,000	\$125,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$385,865	\$385,865	\$385,865	\$385,865
	Total Reserves (a+b+c)	\$385,865	\$385,865	\$385,865	\$385,865
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$385,865	\$385,865	\$385,865	\$385,865
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$385,865	\$385,865	\$385,865	\$385,865

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 144 S MAIN STREET PO BOX 103
BURNS WY 82053

PREPARED BY: TONI MCNAMAR

DISTRICT PHONE: 307-547-2253

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/29/18 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$181,119	\$140,000	\$220,000	\$220,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,305	\$2,300	\$2,400	\$2,400
R-5.2	Other: Specify <u>DONATION/MISC INCOM</u>	\$935	\$975	\$600	\$600
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$2,240	\$3,275	\$3,000	\$3,000
R-5.5	Total Forecasted Revenue	\$2,240	\$3,275	\$3,000	\$3,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>CAPITAL IMPROVEMEN</u>			\$20,000	\$20,000
E-1.6	<u>TRUCK/EQUIP REPLACI</u>			\$20,000	\$20,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$40,000	\$40,000

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$1,977	\$1,800	\$15,000	\$15,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>POSTAGE</u>	\$173	\$75	\$500	\$500
E-3.5	<u>ADVERTISING</u>	\$173	\$100	\$600	\$600
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0		
E-4.2	Accounting/Auditing	\$0	\$0	\$500	\$500
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$0	\$0	\$200	\$200
E-5.2	Office equipment, rent & repair	\$0	\$0	\$300	\$300
E-5.3	Education	\$938	\$1,500	\$8,000	\$8,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>MEMBERSHIP/DUES</u>	\$0	\$400	\$500	\$500
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,261	\$3,875	\$25,600	\$25,600

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$12,780	\$14,000	\$20,000	\$20,000
E-7.2	Service Contracts		\$0	\$0	\$0	
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5						
E-9	Operating supplies (List)					
E-9.1	UTILITIES		\$8,585	\$8,000	\$14,500	\$14,500
E-9.2	FUEL		\$2,246	\$3,500	\$7,500	\$7,500
E-9.3	TRUCK MAINTENANCE		\$5,763	\$5,500	\$20,000	\$20,000
E-9.4	EQUIPMENT MAINT/REF		\$6,783	\$2,500	\$20,000	\$20,000
E-9.5						
E-10	Program Services (List)					
E-10.1	RADIO EQUIPMENT		\$49,317	\$30,000	\$25,000	\$25,000
E-10.2	BUILDING MAINTENANCE		\$558	\$2,018	\$5,000	\$5,000
E-10.3	PPE		\$0	\$28,275		
E-10.4	MISC EXPENSE		\$1,364	\$445	\$1,000	\$1,000
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5						
E-12	Other operations (Specify)					
E-12.1	COMMUNICATIONS				\$22,400	\$22,400
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5						
E-13	TOTAL OPERATIONS		\$87,396	\$94,238	\$135,400	\$135,400

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6

FYE 6/30/2019

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-14 Insurance					
E-14.1	Liability	\$500	\$500	\$1,000	\$1,000
E-14.2	Buildings and vehicles	\$3,756	\$4,000	\$5,000	\$5,000
E-14.3	Equipment	\$3,000	\$4,000	\$5,000	\$5,000
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	\$978	\$1,100	\$2,000	\$2,000
E-15.2	Workers Compensation	\$2,156	\$3,500	\$5,000	\$5,000
E-15.3	Unemployment Taxes	\$0	\$0	\$0	
E-15.4	Retirement	\$2,220	\$2,430	\$4,000	\$4,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-16 Depreciation Expenses					
E-17 TOTAL INDIRECT COSTS		\$12,610	\$15,530	\$22,000	\$22,000

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #6
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$140,379	\$140,379	\$125,000	\$125,000
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$385,865	\$385,865	\$385,865	\$385,865
C-1.6 Total Estimated Cash and Investments on Hand	\$526,244	\$526,244	\$510,865	\$510,865
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$385,865	\$385,865	\$385,865	\$385,865
C-2.3 Total Deductions (a+b)	\$385,865	\$385,865	\$385,865	\$385,865
C-2.4 Estimated Non-Restricted Funds Available	\$140,379	\$140,379	\$125,000	\$125,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$385,865	\$385,865	\$385,865	\$385,865
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$385,865	\$385,865	\$385,865	\$385,865
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$385,865	\$385,865	\$385,865	\$385,865
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0