

Final Budget

Laramie County Fire District #1	
Budget Hearing Information	
207 East Allison Road	Location: 6805 Winchester Hills Blvd.
Cheyenne, WY 82007	Date: 7/8/2019
307-632-1696	Time: 5:30 p.m.
Laramie County	Budget Prepared by: Dena Hansen

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Fiscal Year 2019-2020 Budget reflects the daily operations of Laramie County Fire District #1. This also includes the purchase of Safety Equipment, maintenance of emergency vehicles, and continued upgrades to Station 1 and Station 2.

S-B RESERVE DESCRIPTION

Spot Account funds for new Archer Station have been classified in Reserve Funds

S-C

Names of Board Members	Date of End of Term
Randy Morris, Chairman	11/1/22
Sheri Morris, Treasurer	11/1/22
Ben Laws, Secretary	11/1/20
Everett Young, Director	11/1/20
Kimberly Blew, Director	11/1/20

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 207 East Allison Road

City, State, Zip: 205 East Allison Road, Cheyenne, WY 82007

Phone Number: 307-635-5608

Hours Open: 8 a.m. 5 p.m.

Where are the minutes of your board meeting available for public review?

207 East Allison Road, Cheyenne, WY 82007

How and where are the notices of meeting posted for the public?

207 East Allison Road and 6805 Winchester Blvd., Cheyenne, WY 82007

Where are the public meetings held?

6805 Winchester Blvd. Cheyenne, WY 82007

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,014,547	\$1,004,068	\$2,150,401	\$2,150,401
S-2	Total Principal to Pay on Debt	\$6,383	\$31,496	\$32,250	\$32,250
S-3	Total Change to Restricted Funds	\$259,753	\$466,087	\$400,000	\$400,000
S-4	Total General Fund and Forecasted Revenues Available	\$1,814,823	\$2,084,543	\$2,652,190	\$2,652,190
S-5	Amount requested from County Commissioners	\$773,080	\$836,289	\$1,266,000	\$1,266,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$773,080	\$836,289	\$1,266,000	\$1,266,000
S-9	Government Support	\$259,753	\$466,086	\$400,000	\$400,000
S-10	Grants	\$0	\$0	\$564,851	\$564,851
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$98,146	\$113,776	\$6,200	\$6,200
S-13	Other Forecasted Revenue	\$116,765	\$101,313	\$92,000	\$92,000

S-14	Total Revenue	\$1,247,745	\$1,517,464	\$2,329,051	\$2,329,051
------	---------------	-------------	-------------	-------------	-------------

FY 7/1/19-6/30/20

Laramie County Fire District #1

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$159,442	\$95,697	\$1,031,351	\$1,031,351
S-16	Interest and Fees On Debt	\$2,138	\$3,504	\$2,750	\$2,750
S-17	Administration	\$72,665	\$67,307	\$111,000	\$111,000
S-18	Operations	\$674,488	\$722,460	\$860,500	\$860,500
S-19	Indirect Costs	\$105,814	\$115,100	\$144,800	\$144,800
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,014,547	\$1,004,068	\$2,150,401	\$2,150,401

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$6,383	\$31,496	\$32,250	\$32,250

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$567,078	\$567,078	\$323,139	\$323,139

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$259,753	\$725,840	\$725,840
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$259,753	\$725,840	\$725,840
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$259,753	\$466,087	\$400,000	\$400,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$259,753	\$466,087	\$400,000	\$400,000
S-31	Subtotal	\$259,753	\$725,840	\$1,125,840	\$1,125,840
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$259,753	\$725,840	\$1,125,840	\$1,125,840

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 207 East Allison Road
Cheyenne, WY 82007

PREPARED BY: Dena Hansen

DISTRICT PHONE: 307-632-1696

Final Budget

Laramie County Fire District #1

FYE 6/30/2020

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$773,080	\$836,289	\$1,266,000	\$1,266,000
R-1.2 Other County Support				

FORECASTED REVENUE

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)				
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify) <u>SPOT</u>	\$259,753	\$466,086	\$400,000	\$400,000
R-2.5 Total Government Support	\$259,753	\$466,086	\$400,000	\$400,000
R-3 Operating Revenues				
R-3.1 Customer Charges				
R-3.2 Sales of Goods or Services				
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$0	\$0	\$0	\$0
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies			\$564,851	\$564,851
R-4.3 Grants from State Agencies				
R-4.4 Total Grants	\$0	\$0	\$564,851	\$564,851
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$464	\$655	\$1,000	\$1,000
R-5.2 Other: Specify <u>Donations</u>	\$600	\$2,978	\$3,000	\$3,000
R-5.3 Other: See Additional	\$97,082	\$110,143	\$2,200	\$2,200
R-5.4 Total Miscellaneous	\$98,146	\$113,776	\$6,200	\$6,200
R-5.5 Total Forecasted Revenue	\$357,900	\$579,862	\$971,051	\$971,051
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 <u>Motor vehicle property taxes</u>	\$116,765	\$101,313	\$92,000	\$92,000
R-6.4 _____				
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$116,765	\$101,313	\$92,000	\$92,000

Final Budget

Laramie County Fire District #1

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$0	\$8,000	\$151,000	\$151,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	see additional details	\$159,442	\$87,697	\$880,351	\$880,351
E-1.8	TOTAL CAPITAL OUTLAY	\$159,442	\$95,697	\$1,031,351	\$1,031,351

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$17,600	\$17,600	\$17,600	\$17,600
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	see additional details	\$13,899	\$17,000	\$20,000	\$20,000
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Election Expense	\$0	\$227	\$1,000	\$1,000
E-3.5	Election Bonding			\$15,000	\$15,000
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$17,081	\$13,400	\$20,000	\$20,000
E-4.2	Accounting/Auditing	\$14,378	\$12,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,175	\$2,600	\$7,000	\$7,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Computer/Copier/Softwar	\$4,224	\$3,000	\$3,500	\$3,500
E-5.7	Water/Sewer	\$927	\$1,200	\$1,500	\$1,500
E-5.8	see additional details	\$381	\$280	\$10,400	\$10,400
E-6	TOTAL ADMINISTRATION	\$72,665	\$67,307	\$111,000	\$111,000

Final Budget

Laramie County Fire District #1

FYE 6/30/2020

OPERATIONS BUDGET				
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed
				Final Approval
E-7	Personnel Services			
E-7.1	Wages--Operations	\$246,527	\$255,000	\$325,000
E-7.2	Service Contracts	\$0	\$0	\$10,000
E-7.3	Other (Specify)			
E-7.4	Fire Chief	\$72,000	\$70,000	\$80,000
E-7.5	Overtime	\$10,872	\$14,000	\$25,000
E-7.6				
E-8	Travel			
E-8.1	Mileage			
E-8.2	Other (Specify)			
E-8.3				
E-8.4				
E-8.5				
E-9	Operating supplies (List)			
E-9.1	Truck & Auto	\$76,584	\$93,000	\$65,000
E-9.2	Radio Expense	\$19,803	\$12,500	\$15,000
E-9.3	Medical Supplies	\$640	\$1,000	\$50,000
E-9.4	Fuel	\$18,102	\$22,000	\$22,500
E-9.5				
E-10	Program Services (List)			
E-10.1	Volunteer Services	\$15,871	\$20,000	\$25,000
E-10.2	Physical Fitness	\$3,272	\$155	\$3,000
E-10.3	Training	\$13,864	\$25,000	\$40,000
E-10.4				
E-10.5				
E-11	Contractual Arrangements (List)			
E-11.1				
E-11.2				
E-11.3				
E-11.4				
E-11.5				
E-12	Other operations (Specify)			
E-12.1	Uniforms	\$38,810	\$63,000	\$50,000
E-12.2	Meals & Meetings	\$2,918	\$4,200	\$5,000
E-12.3	Misc. Items	\$712	\$500	\$1,500
E-12.4	Office & Grounds	\$6,976	\$11,000	\$20,000
E-12.5	see additional details	\$147,538	\$131,105	\$123,500
E-13	TOTAL OPERATIONS	\$674,488	\$722,460	\$860,500

Final Budget

Laramie County Fire District #1

FYE 6/30/2020

INDIRECT COSTS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability				
E-14.2	Buildings and vehicles	\$31,283	\$30,000	\$32,000	\$32,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Surety Bonds</u>	\$200	\$100	\$300	\$300
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$25,807	\$27,000	\$35,000	\$35,000
E-15.2	Workers Compensation	\$15,075	\$16,000	\$25,000	\$25,000
E-15.3	Unemployment Taxes	\$0	\$0	\$10,000	\$10,000
E-15.4	Retirement	\$0	\$0	\$500	\$500
E-15.5	Health Insurance	\$33,449	\$42,000	\$42,000	\$42,000
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$105,814	\$115,100	\$144,800	\$144,800

DEBT SERVICE BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal	\$6,383	\$31,496	\$32,250	\$32,250
D-1.2	Interest	\$2,138	\$3,504	\$2,750	\$2,750
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$8,521	\$35,000	\$35,000	\$35,000

Final Budget

Laramie County Fire District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	End of Year 2017-2018 Actual	Beginning 2018-2019 Estimated	Beginning	
			2019-2020 Proposed	Final Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$307,325	\$307,325	\$323,139	\$323,139
C-1.2 Savings and Investments Account Balance	\$259,753	\$259,753		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$259,753	\$259,753	\$1,125,840	\$1,125,840
C-1.6 Total Estimated Cash and Investments on Hand	\$826,831	\$826,831	\$1,448,979	\$1,448,979
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$259,753	\$725,840	\$1,125,840	\$1,125,840
C-2.3 Total Deductions (a+b)	\$259,753	\$725,840	\$1,125,840	\$1,125,840
C-2.4 Estimated Non-Restricted Funds Available	\$567,078	\$100,991	\$323,139	\$323,139

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$259,753	\$725,840	\$725,840
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve	\$259,753	\$466,087	\$400,000	\$400,000
C-4.4 Date of Reserve Approval in Minutes: 6/10/2019				
C-4.5 SUB-TOTAL	\$259,753	\$725,840	\$1,125,840	\$1,125,840
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$259,753	\$725,840	\$1,125,840	\$1,125,840

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

