

# Final Budget

Laramie County Weed and Pest	
Budget Hearing Information	
801 Muddy Creek Drive	Location: Cheyene Wyoming
Pine Bluffs Wyoming 82082	Date: 7/11/2019
307-245-3213	Time: 6:15 PM
Laramie County	Budget Prepared by: Bret Nelson

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
2019-2020 budget as prepared by Laramie County Weed and Pest Control District. The Laramie County Weed and Pest board on July 11th 2019 approved the budget under W.S. 11-5-111 is requesting 1,657,520 80% of the full mill.		
<div style="position: absolute; right: 50px; top: 50%; transform: translateY(-50%); font-size: 2em; opacity: 0.5;">                         2019 JUL 12 A 10:35                     </div>		
S-B	RESERVE DESCRIPTION	
A non committed emergency reserve and depreciation reserve		

S-C

Names of Board Members	Date of End of Term
Bert Macy	1/1/21
Guy Landers	1/1/22
Dennis Hanson	1/1/21
Darrel Repshire	1/1/21
Bill Bonham	1/1/22
Ryan Farthing	1/1/22
Tom Muhlbach	1/1/22

Does the district have regular office hours exceeding 20 hours per week?	Yes
If Yes, enter	
Address of office:	801 Muddy Creek Drive
City, State, Zip:	Pine Bluffs Wyoming 82082
Phone Number:	307-245-3213
Hours Open:	8:00AM to 5:00Pm

Where are the minutes of your board meeting available for public review?  
 801 Muddy Creek Drive Pine Bluffs Wyoming 82082

How and where are the notices of meeting posted for the public?  
 Published in local news papers

Where are the public meetings held?  
 Cheyenne or Pine Bluffs

## FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,851,823	\$2,246,960	\$2,362,336	\$2,362,336
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$10,609,536	\$9,841,753	\$9,750,077	\$9,750,077
S-5	Amount requested from County Commissioners	\$2,648,917	\$1,982,555	\$1,657,520	\$1,657,520
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$231,320	\$366,854	\$450,000	\$450,000
S-8	Tax levy (From the County Treasurer)	\$2,648,917	\$1,982,555	\$1,657,520	\$1,657,520
S-9	Government Support	\$0	\$32,655	\$38,655	\$38,655
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$293,027	\$23,417	\$25,000	\$25,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$3,173,264	\$2,405,481	\$2,171,175	\$2,171,175

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$1,032,753	\$105,094	\$50,000	\$50,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$151,113	\$148,017	\$184,707	\$184,707
S-18	Operations	\$1,480,623	\$1,779,300	\$1,871,629	\$1,871,629
S-19	Indirect Costs	\$187,334	\$214,549	\$256,000	\$256,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,851,823	\$2,246,960	\$2,362,336	\$2,362,336

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$7,436,272	\$7,436,272	\$7,578,902	\$7,578,902
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$50,000	\$50,000	\$50,000	\$50,000
S-25	b. Reserves	\$250,000	\$250,000	\$250,000	\$250,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$300,000	\$300,000	\$300,000	\$300,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$300,000	\$300,000	\$300,000	\$300,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$300,000	\$300,000	\$300,000	\$300,000

*End of Summary*

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 801 Muddy Creek Drive  
Pine Bluffs Wyoming 82082

PREPARED BY: Bret Nelson

DISTRICT PHONE: 307-245-3213

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 Form approved by Wyoming Department of Audit, Public Funds Division

# Final Budget

Laramie County Weed and Pest  
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$2,648,917	\$1,982,555	\$1,657,520	\$1,657,520
R-1.2	Other County Support				

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$0	\$32,655	\$38,655	\$38,655
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	<b>\$0</b>	<b>\$32,655</b>	<b>\$38,655</b>	<b>\$38,655</b>
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$231,320	\$366,854	\$450,000	\$450,000
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	<b>\$231,320</b>	<b>\$366,854</b>	<b>\$450,000</b>	<b>\$450,000</b>
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$21,601	\$23,417	\$25,000	\$25,000
R-5.2	Other: Specify	\$135,713	\$0		
R-5.3	Other: See Additional	\$135,713			
R-5.4	<b>Total Miscellaneous</b>	<b>\$293,027</b>	<b>\$23,417</b>	<b>\$25,000</b>	<b>\$25,000</b>
R-5.5	<b>Total Forecasted Revenue</b>	<b>\$524,347</b>	<b>\$422,926</b>	<b>\$513,655</b>	<b>\$513,655</b>
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Laramie County Weed and Pest  
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$39,983	\$73,398	\$50,000	\$50,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Archer Complex</u>	\$992,770	\$31,696		
E-1.6					
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,032,753</b>	<b>\$105,094</b>	<b>\$50,000</b>	<b>\$50,000</b>

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Salaries</u>	\$109,157	\$115,912	\$121,707	\$121,707
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$3,325	\$3,133	\$5,000	\$5,000
E-3.2	Mileage	\$3,285	\$5,045	\$7,000	\$7,000
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$7,019	\$0	\$10,000	\$10,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	<u>professional fees</u>		\$684	\$800	\$800
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$13,595	\$8,952	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair	\$875	\$2,562	\$3,200	\$3,200
E-5.3	Education	\$4,796	\$4,327	\$6,000	\$6,000
E-5.4	Registrations	\$1,421	\$1,648	\$5,000	\$5,000
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$4,195	\$2,920	\$6,000	\$6,000
E-5.7	<u>Dues &amp; Subscriptions</u>	\$3,445	\$2,834	\$5,000	\$5,000
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$151,113</b>	<b>\$148,017</b>	<b>\$184,707</b>	<b>\$184,707</b>

# Final Budget

Laramie County Weed and Pest

FYE 6/30/2020

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$147,456	\$148,544	\$175,000	\$175,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$374	\$546	\$1,500	\$1,500
E-8.2	Other (Specify)				
E-8.3					
E-8.4	Travel Expenses	\$3,969	\$4,035	\$4,500	\$4,500
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	\$3,985	\$6,231	\$7,000	\$7,000
E-9.2	Gas/Fuel/Oil	\$15,646	\$17,670	\$25,000	\$25,000
E-9.3	Utilities	\$26,532	\$30,337	\$35,000	\$35,000
E-9.4	Chemical	\$469,720	\$625,995	\$700,000	\$700,000
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share Program	\$147,368	\$257,311	\$300,000	\$300,000
E-10.2	Bio-Control	\$10,000	\$0	\$10,000	\$10,000
E-10.3					
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	State Hwy Chemicals	\$1,980	\$20,580	\$15,000	\$15,000
E-11.2			\$0		
E-11.3	City of Cheyenne	\$624,262	\$642,871	\$559,629	\$559,629
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs-Equipment	\$17,555	\$19,465	\$25,000	\$25,000
E-12.2	Repairs-Building	\$10,258	\$4,197	\$12,000	\$12,000
E-12.3	Rent/Lease	\$1,518	\$1,518	\$2,000	\$2,000
E-12.4	Miscellaneous				
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,480,623</b>	<b>\$1,779,300</b>	<b>\$1,871,629</b>	<b>\$1,871,629</b>

# Final Budget

Laramie County Weed and Pest

FYE 6/30/2020

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$2,820	\$11,456	\$13,000	\$13,000
E-14.2	Buildings and vehicles		\$8,733	\$9,000	\$10,000	\$10,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>licenses &amp; Bond</u>		\$1,384	\$645	\$2,000	\$2,000
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$31,820	\$38,402	\$40,000	\$40,000
E-15.2	Workers Compensation		\$4,997	\$5,679	\$6,000	\$6,000
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$34,466	\$38,662	\$50,000	\$50,000
E-15.5	Health Insurance		\$75,146	\$86,687	\$100,000	\$100,000
E-15.6	Other (Specify)					
E-15.7	<u>US Treasury</u>		\$27,968	\$24,018	\$35,000	\$35,000
E-15.8						
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$187,334</b>	<b>\$214,549</b>	<b>\$256,000</b>	<b>\$256,000</b>

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Laramie County Weed and Pest  
NAME OF DISTRICT/BOARD

FYE 6/30/2020

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$4,773,147	\$4,773,147	\$4,902,462	\$4,902,462
C-1.2	Savings and Investments Account Balance	\$700,154	\$700,154	\$701,788	\$701,788
C-1.3	General Fund CD Balance	\$1,962,971	\$1,962,971	\$1,974,652	\$1,974,652
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$300,000	\$300,000	\$300,000	\$300,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$7,736,272</b>	<b>\$7,736,272</b>	<b>\$7,878,902</b>	<b>\$7,878,902</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$300,000	\$300,000	\$300,000	\$300,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$7,436,272</b>	<b>\$7,436,272</b>	<b>\$7,578,902</b>	<b>\$7,578,902</b>

## SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$50,000	\$50,000	\$50,000	\$50,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i> 4/5/2018				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$50,000	\$50,000	\$50,000	\$50,000
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$50,000	\$50,000	\$50,000	\$50,000

## RESERVES

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$250,000	\$250,000	\$250,000	\$250,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 4/5/2018				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$250,000	\$250,000	\$250,000	\$250,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$250,000	\$250,000	\$250,000	\$250,000

## BOND FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

