

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5	
Budget Hearing Information	
PO BOX 870	Location: 220 MAIN STREET
PINE BLUFFS, WY 82082	Date: 7/14/2020
307-245-3207	Time: 7:00 PM
LARAMIE COUNTY	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase in expenditures of \$8,460 over prior years actual expenditures. The reserve accounts for the 2020-2021 year have a budgeted increase of \$7,387 into cash reserves and \$37,500 into depreciation reserve account. The budget for capital outlay decreased by \$8,177, administrative costs increased by \$2,472, operations increased by \$13,527 and indirect costs increased by \$638 from the prior years actual expenditures.

S-B RESERVE DESCRIPTION

Year end 6/30/2021 cash reserve will have a balance of \$115,455 and year end depreciation reserve will be \$87,500.

S-C

Names of Board Members	Date of End of Term
Justin Fornstrom	12/31/20
Travis Freeburg	12/31/20
Gary Eastman	12/31/20
Tom Mohren	12/31/22
Gary Lamb	12/31/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	214 Main Street
City, State, Zip:	Pine Bluffs, WY 82082
Phone Number:	307-245-3207
Hours Open:	8 am to 4 pm

Where are the minutes of your board meeting available for public review?
 214 Main Street, Pine Bluffs, WY 82082

How and where are the notices of meeting posted for the public?
 Windows of Pine Bluffs Town Hall

Where are the public meetings held?
 220 Main Street, Pine Bluffs, WY 82082

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$110,906	\$86,340	\$94,300	\$94,800
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$82,430	\$75,364	\$44,887
S-4	Total General Fund and Forecasted Revenues Available	\$400,382	\$375,595	\$279,618	\$289,813
S-5	Amount requested from County Commissioners	\$107,813	\$112,603	\$112,312	\$112,312
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$86,256	\$90,613	\$90,574	\$90,574
S-9	Government Support	\$30,000	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$21,557	\$21,990	\$21,738	\$21,738
S-12	Miscellaneous	\$4,470	\$4,893	\$4,200	\$4,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$142,283	\$117,496	\$116,512	\$116,912
FY 7/1/20-6/30/21		LARAMIE COUNTY FIRE DISTRICT #5			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$51,086	\$24,177	\$16,000	\$16,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,958	\$4,527	\$7,000	\$7,000
S-18	Operations	\$38,827	\$44,073	\$57,600	\$57,600
S-19	Indirect Costs	\$14,035	\$13,562	\$13,700	\$14,200
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$110,906	\$86,340	\$94,300	\$94,800

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$258,099	\$258,099	\$163,106	\$172,901

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$75,638	\$75,638	\$158,068	\$158,068
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$75,638	\$75,638	\$158,068	\$158,068
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$82,430	\$75,364	\$44,887
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$82,430	\$75,364	\$44,887
S-31	Subtotal	\$75,638	\$158,068	\$233,432	\$202,955
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$75,638	\$158,068	\$233,432	\$202,955

End of Summary

Justin Fornstrom
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/14/2020

DISTRICT ADDRESS: PO BOX 870
PINE BLUFFS, WY 82082

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$86,256	\$90,613	\$90,574	\$90,574
R-1.2	Other County Support	\$21,557	\$21,990	\$21,738	\$21,738

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$30,000	\$0	\$0	
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$30,000	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$2,270	\$2,393	\$2,000	\$2,400
R-5.2	Other: Specify <u>Rental Income</u>	\$2,200	\$2,455	\$2,200	\$2,200
R-5.3	Other: See Additional		\$45		
R-5.4	Total Miscellaneous	\$4,470	\$4,893	\$4,200	\$4,600
R-5.5	Total Forecasted Revenue	\$34,470	\$4,893	\$4,200	\$4,600
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$40,000	\$0	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Fire fighting equipment</u>	\$11,086	\$24,177	\$16,000	\$16,000
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$51,086	\$24,177	\$16,000	\$16,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Annual Board Meeting</u>	\$750	\$0	\$750	\$750
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$4,036	\$3,813	\$4,000	\$4,000
E-4.3	Other (Specify)				
E-4.4	<u>Election Judges</u>	\$350	\$0	\$350	\$350
E-4.5	<u>Cleaning</u>	\$0	\$460	\$1,200	\$1,200
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,422	\$125	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Miscellaneous</u>	\$192	\$20	\$0	
E-5.7	<u>Advertising</u>	\$208	\$110	\$200	\$200
E-5.8					
E-6	TOTAL ADMINISTRATION	\$6,958	\$4,527	\$7,000	\$7,000

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$123	\$54	\$300	\$300
E-8.2	Other (Specify)				
E-8.3	Lodging	\$1,349	\$922	\$1,500	\$1,500
E-8.4	Meals	\$398	\$0	\$500	\$500
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	\$1,891	\$0	\$1,000	\$1,000
E-9.2	Supplies	\$1,869	\$10,107	\$14,000	\$14,000
E-9.3	Gas/Oil	\$6,622	\$3,315	\$5,000	\$5,000
E-9.4	Fire Hose, Flares Etc	\$6,457	\$6,625	\$2,000	\$2,000
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Truck Maintenance	\$15,489	\$13,124	\$10,000	\$10,000
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Dispatcher	\$2,218	\$810	\$2,000	\$2,000
E-11.2	Equipment Testing	\$1,441	\$5,803	\$6,000	\$6,000
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Building Utilities	\$870	\$2,782	\$3,100	\$3,100
E-12.2	Building Repairs	\$0	\$78	\$10,000	\$10,000
E-12.3	Training	\$0	\$200	\$2,000	\$2,000
E-12.4	Registrations	\$100	\$153	\$200	\$200
E-12.5	see additional details		\$100		
E-13	TOTAL OPERATIONS	\$38,827	\$44,073	\$57,600	\$57,600

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$7,257	\$7,637	\$7,300	\$7,700
E-14.2	Buildings and vehicles					
E-14.3	Equipment		\$340		\$400	\$400
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$3,153	\$2,805	\$3,000	\$3,000
E-15.3	Unemployment Taxes		\$0			
E-15.4	Retirement		\$3,285	\$3,120	\$3,000	\$3,100
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$14,035	\$13,562	\$13,700	\$14,200

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$91	\$91	\$794	\$13,788
C-1.2 Savings and Investments Account Balance	\$54,282	\$54,282		
C-1.3 General Fund CD Balance	\$200,751	\$200,751	\$145,227	\$156,190
C-1.4 All Other Funds	\$2,975	\$2,975	\$17,085	\$2,923
C-1.5 Reserves (From Below)	\$75,638	\$75,638	\$233,432	\$202,955
C-1.6 Total Estimated Cash and Investments on Hand	\$333,737	\$333,737	\$396,538	\$375,856
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE	\$3,402	\$3,402	\$4,170	\$14,365
C-2.2 b. Reserves	\$75,638	\$158,068	\$233,432	\$202,955
C-2.3 Total Deductions (a+b)	\$79,040	\$161,470	\$237,602	\$217,320
C-2.4 Estimated Non-Restricted Funds Available	\$254,697	\$172,267	\$158,936	\$158,536

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$75,638	\$75,638	\$158,068	\$158,068
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve		\$82,430	\$75,364	\$44,887
C-4.4 Date of Reserve Approval in Minutes: 14-Jul-20				
C-4.5 SUB-TOTAL	\$75,638	\$158,068	\$233,432	\$202,955
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$75,638	\$158,068	\$233,432	\$202,955

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

