

Proposed Budget

Name of District/Board:	Laramie County Fire Authority		
	<small>Budget Hearing Information</small>		
Address:	5800 N. College Dr.	Location:	5800 N. College Dr.
City, State, Zip:	Cheyenne, WY, 82009	Date:	June 13th, 2022
District Phone:	307-632-5400	Time:	7PM
County:	Laramie County	Budget Prepared by:	Jordyn Little

S-A BUDGET MESSAGE W.S. 16-12-403 (2)
 Please view the budget for fiscal year 2022-23 which reflects the daily operations of Laramie County Fire Authority as well as special projects and programs. Laramie County Fire Authority is in its first official budget year and will continue to grow in call volume and personnel while improving its operations and training divisions. This new fiscal year includes adding a new station #75, purchasing new apparatuses, additional marketing, and station repairs.

S-B RESERVE DESCRIPTION
 This money is for emergencies, capital outlay, and new apparatuses and equipment.

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?	
1 Steve Price	11/22/22	<input checked="" type="checkbox"/> Yes	
2 Angela Moffatt	11/22/22		
3 Kevin Price	11/24/22		
4 Brenda Hammock	11/22/22		
5 Clifford Smith	11/24/22		

If Yes, enter
 Address of office: 5800 N. College Dr
 City, State, Zip: Cheyenne, WY 82006
 Phone Number: 307-632-5400
 Hours Open: 8am-5pm

Where are the minutes of your board meeting available for public review?
 LCFA website

How and where are the notices of meeting posted for the public?
 LCFA website

Where are the public meetings held?
 5800 N. College Dr. Cheyenne WY 82009

PROPOSED BUDGET SUMMARY

OVERVIEW	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$0	\$0	\$2,765,436	\$2,765,436
S-2 Total Principal to Pay on Debt	\$0	\$0	\$374,805	\$374,805
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$0	\$0	\$3,198,382	\$3,198,382
S-5 Amount requested from County Commissioners	\$0	\$0	\$1,724,916	\$1,724,916
S-6 Additional Funding Needed :			\$0	\$0

Balanced or Surplus - No Additional Funding Needed

REVENUE SUMMARY	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$2,200	\$2,200
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$1,724,916	\$1,724,916
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$120,916	\$120,916
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$0	\$1,350,350	\$1,350,350
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$0	\$0	\$3,198,382	\$3,198,382

EXPENDITURE SUMMARY	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$373,299	\$373,299
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$0	\$0	\$99,100	\$99,100
S-18 Operations	\$0	\$0	\$1,917,120	\$1,917,120
S-19 Indirect Costs	\$0	\$0	\$375,917	\$375,917
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$0	\$0	\$2,765,436	\$2,765,436

From line S-32

DEBT SUMMARY	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$374,805	\$374,805

CASH AND INVESTMENTS	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$0	\$0	\$0	\$0

Summary of Reserve Funds

Beginning Balance in Reserve Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0

Total Reserves (a+b+c)		\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)		\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

To line S-20P

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: 5800 N. College Dr.
Cheyenne, WY 82009

PREPARED BY: Jordyn Little

DISTRICT PHONE: 307-632-5400

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.
9/1/22 Form approved by Wyoming Department of Audit, Public Funds Division



Proposed Budget

Laramie County Fire Authority
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001			\$1,724,916	\$1,724,916
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300			\$2,200	\$2,200
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$2,200	\$2,200
R-4 Grants					
R-4.1 Direct Federal Grants	4201			\$23,416	\$23,416
R-4.2 Federal Grants thru State Agencies	4201			\$22,500	\$22,500
R-4.3 Grants from State Agencies	4211			\$75,000	\$75,000
R-4.4 Total Grants		\$0	\$0	\$120,916	\$120,916
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501			\$250	\$250
R-5.2 Other: Specify <u>Reserve Money for Operat</u>	4500			\$200,000	\$200,000
R-5.3 Other: See Addition <u>See Additional Details</u>				\$1,150,100	\$1,150,100
R-5.4 Total Miscellaneous		\$0	\$0	\$1,350,350	\$1,350,350
R-5.5 Total Forecasted Revenue		\$0	\$0	\$1,473,466	\$1,473,466
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Donations	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire Authority
NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET					
DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
E-1 Capital Outlay					
E-1.1 Real Property			\$200,000	\$200,000	
E-1.2 Vehicles			\$170,000	\$170,000	
E-1.3 Office Equipment					
E-1.4 Other (Specify)					
E-1.5 Lease			\$3,299	\$3,299	
E-1.6					
E-1.7					
E-1.8 TOTAL CAPITAL OUTLAY	\$0	\$0	\$373,299	\$373,299	

ADMINISTRATION BUDGET					
DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
E-2 Personnel Services					
E-2.1 Administrator			\$57,750	\$57,750	
E-2.2 Secretary					
E-2.3 Clerical					
E-2.4 Other (Specify)					
E-2.5					
E-2.6					
E-2.7					
E-3 Board Expenses					
E-3.1 Travel					
E-3.2 Mileage					
E-3.3 Other (Specify)					
E-3.4 Board Supplies			\$2,250	\$2,250	
E-3.5					
E-3.6					
E-4 Contractual Services					
E-4.1 Legal			\$3,000	\$3,000	
E-4.2 Accounting/Auditing			\$15,000	\$15,000	
E-4.3 Other (Specify)					
E-4.4 Background			\$500	\$500	
E-4.5 Bank Fees			\$100	\$100	
E-4.6					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies			\$500	\$500	
E-5.2 Office equipment, rent & repair			\$4,000	\$4,000	
E-5.3 Education					
E-5.4 Registrations			\$2,000	\$2,000	
E-5.5 Other (Specify)					
E-5.6 Postage			\$1,000	\$1,000	
E-5.7 Computer/IT			\$13,000	\$13,000	
E-5.8					
E-6 TOTAL ADMINISTRATION	\$0	\$0	\$99,100	\$99,100	

Proposed Budget

Laramie County Fire Authority

FYE 6/30/2023

OPERATIONS BUDGET					
DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
E-7 Personnel Services					
E-7.1 Wages--Operations			\$652,570	\$652,570	
E-7.2 Service Contracts					
E-7.3 Other (Specify)					
E-7.4					
E-7.5					
E-7.6					
E-8 Travel					
E-8.1 Mileage					
E-8.2 Other (Specify)					
E-8.3 Tolls			\$500	\$500	
E-8.4					
E-8.5					
E-9 Operating supplies (List)					
E-9.1 Supplies			\$4,500	\$4,500	
E-9.2 Station Expense			\$24,500	\$24,500	
E-9.3 Bldg Maintenance			\$12,000	\$12,000	
E-9.4 Equipment			\$255,250	\$255,250	
E-9.5					
E-10 Program Services (List)					
E-10.1 Public Education			\$6,000	\$6,000	
E-10.2 Resident Program			\$78,000	\$78,000	
E-10.3 Training			\$50,000	\$50,000	
E-10.4 Recruitment & Retention			\$28,500	\$28,500	
E-10.5					
E-11 Contractual Arrangements (List)					
E-11.1 Utilities			\$107,800	\$107,800	
E-11.2 Rural Water			\$0	\$0	
E-11.3					
E-11.4					
E-11.5					
E-12 Other operations (Specify)					
E-12.1 Wildland			\$600,000	\$600,000	
E-12.2 Fuel			\$45,000	\$45,000	
E-12.3 Apparatus Maintenance			\$52,500	\$52,500	
E-12.4					
E-12.5					
E-13 TOTAL OPERATIONS	\$0	\$0	\$1,917,120	\$1,917,120	

Proposed Budget

Laramie County Fire Authority

FYE 6/30/2023

INDIRECT COSTS BUDGET					
	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability			\$11,000	\$11,000
E-14.2	Buildings and vehicles			\$35,000	\$35,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes			\$51,000	\$51,000
E-15.2	Workers Compensation			\$70,000	\$70,000
E-15.3	Unemployment Taxes			\$1,000	\$1,000
E-15.4	Retirement			\$95,185	\$95,185
E-15.5	Health Insurance			\$112,732	\$112,732
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-17	TOTAL INDIRECT COSTS	\$0	\$0	\$375,917	\$375,917

Note: Line E-16 (Depreciation Expenses) has been removed from the budget form for 2019-20.

DEBT SERVICE BUDGET					
	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal			\$374,805	\$374,805
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$374,805	\$374,805

Proposed Budget

Laramie County Fire Authority

FYE 6/30/2023

NAME OF DISTRICT/BOARD

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
DOA Chart of Accounts		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010		\$0		
C-1.2 Savings and Investments	1040		\$0		
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$0	\$0	\$0	\$0
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$0	\$0	\$0	\$0

	DOA Chart of Accounts				
SINKING & DEBT SERVICE FUNDS	1070				

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3					
C-3.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>					
C-3.3 Amount to be added to the reserve					
C-3.4 <i>Date of Reserve Approval in Minutes:</i>					
C-3.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent					
C-3.7 a. _____					
C-3.8 b. _____					
C-3.9 c. _____					
C-3.10 <i>Date of Reserve Approval in Minutes:</i>					
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12 Balance to be retained		\$0	\$0	\$0	\$0

RESERVES					
	1090				

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4					
C-4.1 Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i>					
C-4.3 Amount to be added to the reserve					
C-4.4 <i>Date of Reserve Approval in Minutes:</i>					
C-4.5 SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent					
C-4.7 a. _____					
C-4.8 b. _____					
C-4.9 c. _____					
C-4.10 <i>Date of Reserve Approval in Minutes:</i>					
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12 Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS					
	1060				

C-5

	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

